



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
菲律賓共和國駐澳門特別行政區總領事館
MACAU SAR

REQUEST FOR QUOTATION (RFQ)
FOR THE PROCUREMENT OF ONE (1) YEAR SUPPLY AND DELIVERY OF
PURIFIED DRINKING WATER FOR OFFICIAL USE OF THE PHILIPPINE
CONSULATE GENERAL IN MACAU SAR

1. The Philippine Consulate General in Macau SAR, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of Eight Thousand and Nine Hundred Macau Patacas only (MOP8,900.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the procurement of One (1) Year Supply and Delivery of Purified Drinking Water for official use of the Philippine Consulate General in Macau SAR. Quotations received in excess of the ABC shall be automatically rejected.
2. The Philippine Consulate General in Macau SAR's Procurement Personnel, invites quotations for the following:

Duration	Project Specification	Approved Budget for the Contract (ABC)
One (1) year	Supply and delivery of purified drinking water	MOP8,900.00

3. Quotations should be submitted at the Philippine Consulate General in Macau SAR Bids and Awards Committee (BAC) Secretariat at Units 1404-1406, 14/F AIA Tower, Avenida Comercial de Macau, Macau SAR on or before 4 March 2021.
4. The Philippine Consulate General in Macau SAR reserves the right to accept or reject any quotation, and, or to annul the "request for quotations" process at any time prior to contract award, without thereby incurring any liability to the affected participants.
5. For queries, you may wish to contact Ms. Gina D. Clemencio through telephone numbers 28757111/28757227 or email address macau.pcg@dfa.gov.ph.


MA. JOSEFA L. VILLENA
Procurement Personnel

ON LEAVE
SARAH MARIA D. JUGUETA
Procurement Personnel


CHRISTINE A. ESPAYOS
Procurement Personnel

Macau SAR, 24 February 2021

TERMS OF REFERENCE (TOR)

- OFFICE** : **The Philippine Consulate General Macau SAR**
- PROJECT** : **One (1) Year Supply and Delivery of Purified Drinking Water for the Philippine Consulate General in Macau SAR**

The Philippine Consulate General, Macau SAR intends to purchase purified drinking water for the official use of the Philippine Consulate in Macau SAR.

Following are the specifications of the project:

1. Approved Budget for the Contract (ABC) for this project : MOP 8,900.00
2. No. of Bottles per month : 20
3. Size of Bottles : 5 gallons
4. Frequency of delivery : at least twice a week during office hours
5. Quotation should indicate the total net price.
6. The provider shall submit monthly invoice based on consumption of water supplies provided.
7. Payments shall be made within fifteen (15) days in the form of check upon receipt of the supplies, monthly invoice and delivery note.

Conformé:

[Signature/s]
[Name of Bidder's Authorized Representative]
[Position]
[Date]

PRICE QUOTATION FORM

Date : _____

Procurement Personnel
Philippine Consulate General
Units 1404-1406, 14/F AIA Tower,
Avenida Comercial de Macau, Macau SAR

Sir/Madam:

After carefully having read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the item below:

Unit	Project Specification	Price Proposal (MOP)
1 year	Supply and delivery of purified drinking water (20 containers a month for a total of 240 containers)	

AMOUNT IN WORDS:

The above-quoted price is inclusive of all cost and applicable taxes.

Very truly yours,

Name of Bidder/Participant
Signature Over Printed Name

Date